



CONNECTED FUTURES

UNPARALLELED TRANSFORMATION



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Language Assistance Services and Notice of Non-discrimination



Language Assistance Services and Notice of Non-discrimination

Detroit Public Schools Community District provides language assistance (oral interpretation and written translation) services to parents and guardians with limited English proficiency. The District accepts a parent’s or guardian’s assertion that language assistance is needed in speaking, reading or writing English without requiring additional corroboration. For free help, please contact your child’s school or the District’s Translations Coordinator at (313) 870-3776 or (313) 212-4312.

DPSCD prohibits discrimination based on race, color, national origin, sex, disability and/or religion. Questions? Concerns? Contact the Compliance Officer at (313)240-4377

We offer assistance for the Deaf and Hard of Hearing to access DPSCD programs. Call or Text: 313-212-4312 Email: translation.request@detroitk12.org.

اللغة العربية – خدمات المساعدة اللغوية

توفر مدارس ديترويت العامة مساعدة لغوية (ترجمة شفوية وترجمة مكتوبة) إلى الوالدين الذين لا يجيدون اللغة الإنجليزية بكفاءة. تقبل المنطقة على أحد الوالدين أو الوصي في تأكيد أن اللغة تحتاج المساعدة في قراءة أو كتابة باللغة الإنجليزية دون اشتراط إثبات. للمساعدة المجانية، يرجى الاتصال بمدرسة طفلك أو منسق الترجمة التابع للحي على (313) 870-3776 / (313) 212-4312.-

تحظر المدارس العامة بمدينة ديترويت بقطاع المجتمع (DPSCD) التمييز على أساس العرق أو اللون أو الأصل القومي أو الجنس أو الإعاقة و/أو الدين. هل لديك أسئلة أو مخاوف؟ اتصل بمسؤول الامتثال على الرقم (313) 240-4377

نحن نوفر المساعدة للطلاب المصابين بالصمم وصعوبة السمع للاستفادة من برامج المنطقة التعليمية للمدارس العامة في ديترويت (DPSCD). اتصل أو أرسل رسالة نصية على الرقم: translation.request@detroitk12.org أو البريد الإلكتروني: 313-212-4312

Español – Servicios de asistencia de lenguaje y aviso de no discriminación

El Distrito comunidad de las Escuelas Públicas de Detroit ofrecen servicios de asistencia lingüística (interpretación oral y traducción escrita) a padres y tutores con dominio limitado del inglés. El Distrito acepta las declaraciones de padres o tutores en las que expresan que necesitan ayuda con el idioma para hablar, leer o escribir en inglés, sin necesidad de una comprobación adicional. Para obtener ayuda gratuita, por favor comuníquese con la escuela de su hijo o el Coordinador de Traducciones del Distrito al (313) 870-3776 o (313) 212-4312.

DPSCD prohíbe la discriminación basada en la raza, color, origen nacional, sexo, discapacidad y/o religión. ¿Preguntas? ¿Preocupaciones? Comuníquese con el Oficial de Cumplimiento al (313) 240-4377.

Ofrecemos asistencia a las personas sordas y con dificultades auditivas para que puedan acceder a los programas del DPSCD. Llame o envíe un mensaje de texto al: 313-212-4312 Correo electrónico: translation.request@detroitk12.org

বাংলা – ভাষা সংক্রান্ত সহায়তা সেবাসমূহ

ইংরেজিতে সীমিত দক্ষতা রয়েছে এমন পিতামাতা ও অভিভাবকবৃন্দের জন্য ডেট্রয়েট পাবলিক স্কুলসমূহ ভাষা সংক্রান্ত সহায়তা (মৌখিক ব্যাখ্যা প্রদান ও লিখিত অনুবাদ) সেবা প্রদান করে। অতিরিক্ত প্রমাণের প্রয়োজন ছাড়াই ডিস্ট্রিক্ট পিতামাতা বা অভিভাবদের এই দাবি মেনে নিয়েছে যে, ইংরেজি বলা, পড়া ও লেখার জন্য ভাষা সংক্রান্ত সহায়তার প্রয়োজন রয়েছে। বিনামূল্যে সহায়তার জন্য, অনুগ্রহ করে আপনার শিশুর স্কুলের সাথে বা ডিস্ট্রিক্টস ট্রান্সলেশন্স কোঅর্ডিনেটর-এর সাথে (313) 870-3776 (313)212-4312 নম্বরে যোগাযোগ করুন।

DPSCD জাতি, বর্ণ, জাতীয়তার উৎস, লিঙ্গ, প্রতিবন্ধকতা ও / বা ধর্মের উপর ভিত্তি করে বৈষম্যকে নিষিদ্ধ করে। প্রশ্ন? উদ্বিগ্ন? কমপ্লয়েন্স অফিসারের সাথে (313) 240-4377 নম্বরে যোগাযোগ করুন।

DPSCD এর প্রোগ্রামসমূহে অ্যাক্সেস দিতে আমরা বধিরতা ও কানে কম শোনার ব্যাপারে সহায়তা প্রদান করি। ফোন বা টেক্সট করুন: 313-212-4312 ইমেইল: translation.request@detroitk12.org

Limba română – Servicii de asistentă lingvistică

Detroit Public Schools Community District oferă părinților și tutorilor legali cu cunoștințe limitate de engleză servicii de asistență lingvistică (translație orală și traducere). Districtul aderă la principiul că asistența lingvistică vizând comunicarea verbală, citire și scriere în limba engleză este necesară și nu solicită coroborare suplimentară a acestuia. Pentru asistență gratuită, vă rugăm să contactați Coordonatorul Traduceri al Districtului, la numărul de telefon (313) 870-3776 / (313) 212-4312.

DPSCD interzice discriminarea pe bază de rasă, culoare, naționalitate, origine, gen, handicap și/ sau religie. Dacă aveți întrebări sau nedumeriri, vă rugăm contactați ofițerul responsabil cu regulamentul la nr. Tel (313) 240-4377.

Oferim asistență persoanelor fără auz sau cu deficiențe de auz pentru a accesa programele DPSCD. Sunați sau trimiteți mesaj la: 313-212-4312 Email: translation.request@detroitk12.org

Lus Hmoob – Kev Pab Cuam Txhais Lus

Detroit Public Schools Community District muab kev pab cuam lus (txhais ua lus thiab txhais ntawv) pab cuam rau cov niamtiv thiab cov tsom kwm uas paub lus Askiv tsis zoo. Tuam tsev kawm lees paub niam txiv thiab cov saib xyuas uas tsis paub lus zoo yuav tsum tau hais nyeem thiab sau ua lus Askiv uas tsis tag yuav nrhiav lwm tus neeg sab nrauv pab ntiv. Hais txog pab dawb, thov hu rau koj tus menyuam lub tsev kawm ntawv lossis Tuam Tsev Kawm Ntawv tus neeg txuas lus fab kev txhais lus (313) 870-3776 / (313)212-4312.

DPSCD txwv tsis pub muaj kev ntub ntawg vim yog ib haiv neeg, cev nqaij daim tawv tsos xis, neeg keeb kwm hauv lub teb chaws, txivneej los yog pojniam, neeg xiam oob qhab, thiab/lossis kev ntseeg xaj xab nam. Puas muaj lus nug? Puas muaj kev txawj xeeb dab tsi? Hu rau Tus Kws Saib Xyuas Txoj Cai rau ntawm tus xov tooj (313) 240-4377.

Peb muab kev pab rau cov neeg Lag Ntseg thiab Hnov Lus Tsis Zoo kom tau txais kev pab rau ntawm DPSCD. Hu Xov Tooj lossis Xa Kab Ntawv rau: 313-212-4312 Email: translation.request@detroitk12.org

detroitk12.org/translation

Welcome

June 2020

DPSCD Students and Families,

We hope this letter finds you well. As we transition from the stay in place order and define our new “normal” both academically and personally, we are committed to continuing to support our students and families during these unprecedented times as a result of the COVID-19 pandemic.

The technology gap quickly intensified when we transitioned to distance learning in the spring. More than 30,000 printed academic learning packets were distributed districtwide to support distance learning, but most of DPSCD students were unable to efficiently log on to our learning platforms through a cell phone with limited data plans.

That is why District and DTE, along with the City of Detroit and several of its key partners made a commitment to provide tablets and internet access to all students with the Connected Futures initiative. Thank you to the DTE Energy Foundation, Quicken Loans, the Kellogg Foundation, General Motors, the Skillman Foundation along with Rev. Wendell Anthony, as well as many other incredible donors and supports, for their commitment to DPSCD students and the Connected Futures initiative.

You are picking up your tablet today, with six months of free, unlimited internet access. This device is yours to keep. Please also take advantage of the support we are offering to help you get connected to the internet in your home. By making this important commitment, your student will be able to connect to their teachers and complete online assignments at home. The program was designed for students to access distance learning, complete homework assignments and participate in school at the highest level. The device can also be used to access other resources for your family.

This welcome packet will help you learn about your new device, the ways you can get help, and the new resources you have at your fingertips. Take the time to thoroughly read the material provided.

We look forward to continuing to expand online learning opportunities. And we will work through this pandemic together. Please continue to stay safe.

Sincerely,



Nikolai P. Vitti, Ed.D.
Superintendent
Detroit Public Schools Community District



Jerry Norcia
President & Chief Executive Officer
DTE Energy

Family Compact



By accepting a Connected Futures device for my child, I am responsible for the following participation conditions.

Ownership

I understand that the Connected Futures device and accessories belongs to my child and family. Detroit Public Schools Community District will not track or monitor the device and has no expectation that the device will be returned. This means that my child and I are exclusively responsible for the safe keeping and care for this device, and that neither the District nor its partners will be able to replace lost or stolen devices or make repairs outside of the device warranty.

Online Safety

I understand that I am responsible for setting expectations and monitoring technology use for my child. This includes ensuring the safe use of the device and limiting access to inappropriate content. It is up to me to place parental controls on the device as appropriate for my child and family. This also includes monitoring my child's online behavior to ensure their conduct is appropriate and that they follow the DPSCD code of conduct when engaging with school activities online.

Usage

I agree to encourage and require my student(s) to use the device to participate fully in the academic activities, including regular homework assignments, provided by his or her school and teachers. I understand that I need to monitor my child's participation in their schoolwork and may not qualify for continued benefits through Connected Futures if my student is not actively participating.

I also understand that my student will be encouraged to bring this device to their DPSCD school when a “Bring Your Own Device” network is available, and that my family is free to use the device beyond school-related work for my child, such as online banking, Detroit at Work, access to assistance programs, or tele-health services.

Internet Connectivity

I understand that this device will only include internet service for six months, and that it is my responsibility to find a sustainable internet connection for my family. Therefore, I agree to work with DPSCD's partners, at Comcast Internet Essentials and human-I-T to secure a low-cost Internet connection for my household.

Enrollment

I affirm that I intend to re-enroll my child at a Detroit Public Schools Community District school for the 2020-2021 school year.

Magnus III

10.1" Detachable Laptop (Windows)

To assure the product to work in best status please read the user's manual carefully before operation and keep it well for future use

Notes:

- Please charge 10 HOURS before turning on the device.
- For Spanish users, please go to "Control Panel", then go to "Clock, Language, and Region", then go to "Language" to change from English to Spanish Language OSD.



Device Manual Contents

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Please review your User Guide carefully before using this product. Additional troubleshooting information can also be found on the web at: iviewus.com and click on "Support" or email us at support@iviewus.com

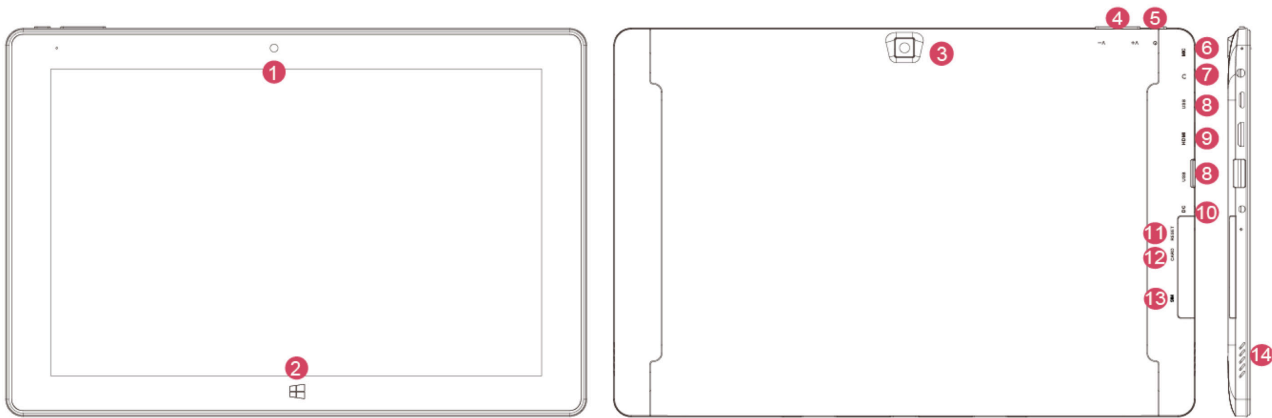
The new 10.1" 2 in 1 Detachable Laptop MAGNUS III is the next-generation Laptop with Windows 10 . It features with 10.1" IPS High Resolution Screen (800 x 1280) and strong processors of Intel® Atom™ Processor Z8350 (Quad Core, 1.44GHz) CPU providing access to the web for news, weather, or local business info; downloading thousands of Apps from the Windows Store to tap your need, such as games, favorite movie clips, music, and videos. With and detachable dock keyboard MAGNUS III enables you to work with much more portability. With built-in bluetooth function you are able to connect to your bluetooth speaker system / bluetooth earphone to listen to music, or connect to a bluetooth keyboard for easy typing, and send files to another tablet or mobile phone with bluetooth. Equipped with 64GB of internal storage, you may store plenty of pictures, movies, and documents. Expansion storage is available via Micro SD Card Reader slot. MAGNUS III is your all-in-one laptop that you can't live without.

Notes:

- This product is highly electric. Do not dismantle.
- Take necessary precautions to avoid dropping.
- Store in a cool environment: avoid extreme temperatures, humidity, and dust. Keep product away from strong magnets and long-term exposure to the sun.
- Clean the device by gently wiping the product with a damp cloth; the use of chemical cleaners is prohibited. Keep out of water.
- When using headphones for long periods of time, be advised that high volume may cause permanent damage to hearing.
- When using headphones, be mindful of your surroundings while traveling.
- Only use permitted battery, charger and accessories. The use of any other type of product could damage the device and may be dangerous.
- Please deal with waste machinery and accessories according to local environmental regulations.
- If you have any questions about the product, please contact the store of purchase or iVIEW's customer service center directly.
- Please follow the user's guide and backup your files. The company is not responsible for any data loss that may occur due to product damage.

1. Product Overview

All view ID:



- 1. Front Camera: Take photos, and record pictures.
- 2. Home Button.
- 3. Back Camera: Take photos, and record pictures.
- 4. Volume- / Volume+: Lower / raise Volume.
- 5. Power Button: Press it down to start or close the touch screen panel. You can also let the computer enter dormancy through this button or wake from the dormancy mode.
- 6. MIC: Microphone.
- 7. Earphone Jack: 3.5mm standard earphone jack can transmit the audio signals of Tablet PC to earphone.
- 8. Micro USB Jack: You can use it to connect the external USB flash drive, USB flash drive via OTG cable.
- 9. HDMI: HDMI video output.
- 10. DC Jack: Connect the adapter for charging.
- 11. Reset.
- 12. Micro SD Card Slot: The built-in storage card reader slot supports Micro SD and Micro SDHC format.
- 13. Micro SIM Card Slot: Insert Micro SIM card to active 4G cellular function.
- 14. Loudspeaker: The built-in loudspeaker enables you to hear the sound without having to link additional device.

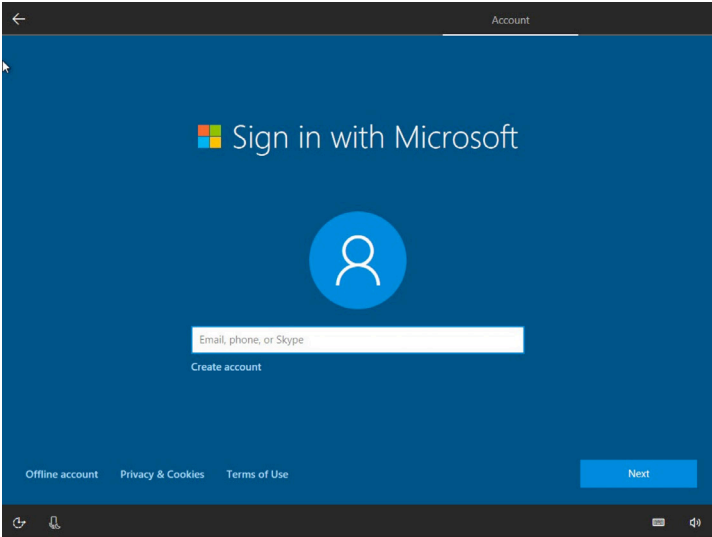
2. System Setup

Windows will automatically help you set up your internet connection and system preferences.

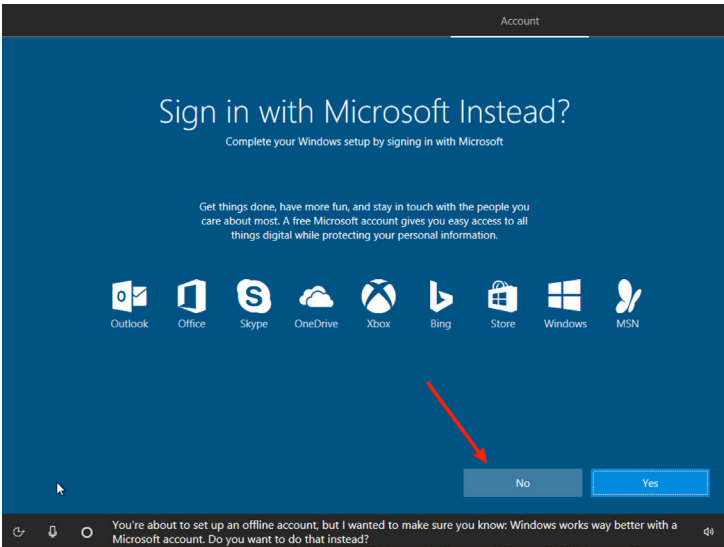
2.1 Windows Start Menu

Once your network is set up, you'll be asked to set up an account. You can add an existing Microsoft account, or you can create one. If you need assistance with internet access to setup your network, more information can be found on page 22.

Select "Setup for personal use" on the "How would you like to set up?" screen. If you do not wish to create a Microsoft account at this time, you can select OFFLINE ACCOUNT near the bottom left-hand corner.



When creating an offline account, you'll be prompted with the screen above. Just select NO, and you'll be able to set up an offline user name and password.



3. Desktop Functions

3.1 Windows Start Menu

You can access the Windows Start Menu by clicking on the Windows Icon in the bottom-left corner of the screen, or by pressing the  key on your keyboard. Some apps and functions will only be available using a Microsoft Account.



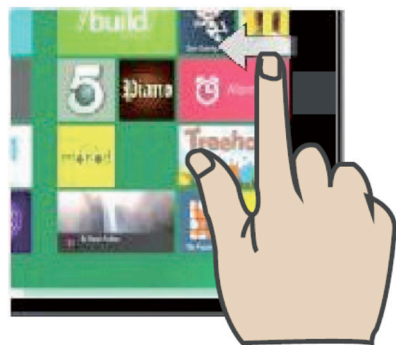
3.2 Basic Touch Screen Commands

Task View



Slide to the right from the left side of the screen to open Task View.

Action Center



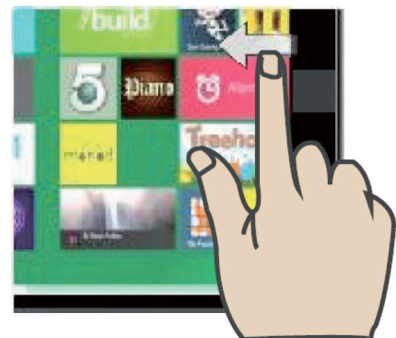
Slide to the left from the right side of the screen to open the action center.

Zoom Out



To zoom out on an image or web page, place two fingers on the screen and pinch inwards.

Zoom In



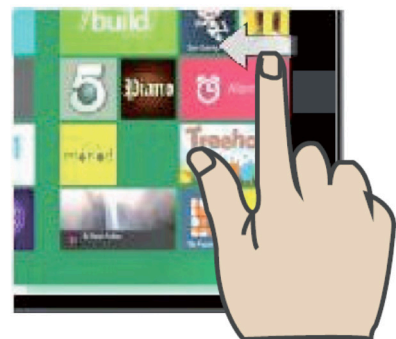
To zoom in on an image or web page, place two fingers on the screen and pinch outwards.

Scroll up



In any menu or page, place finger and slide downwards to scroll to the top of the menu or page.

Drag & Drop



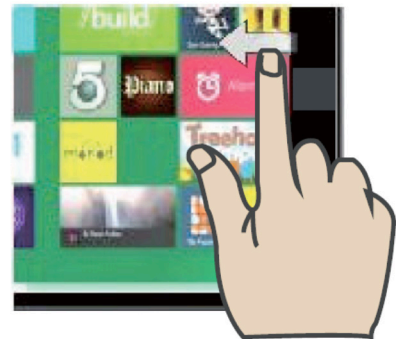
Tap on an App or File with your finger and slide sideways to move that file. Remove finger to place file in new location.

Scroll Down



In any menu or page, place finger and slide upwards to scroll to the bottom the menu or page.

Context Menu



Place your finger on an app or anywhere on the screen and hold for 2 seconds, then release. Just like a right-click on a mouse, this will open a context menu.

3.3 Personalization

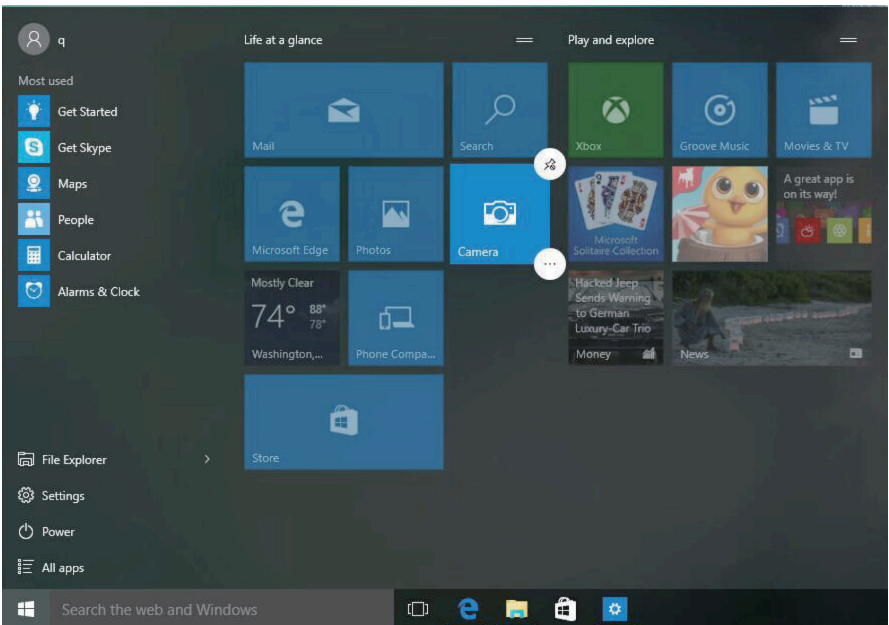
Your device comes with an assortment of pre-installed applications. You can view them all in the start menu, under “All Apps”. You can also pin your favorite applications to the start menu or the taskbar for quick access.



If you would like to pin apps to the start menu, right-click, or tap & hold on an application until a menu pops up. From there, you can select “Pin to Start” or select the “More” option if you would like to pin the application to the taskbar.

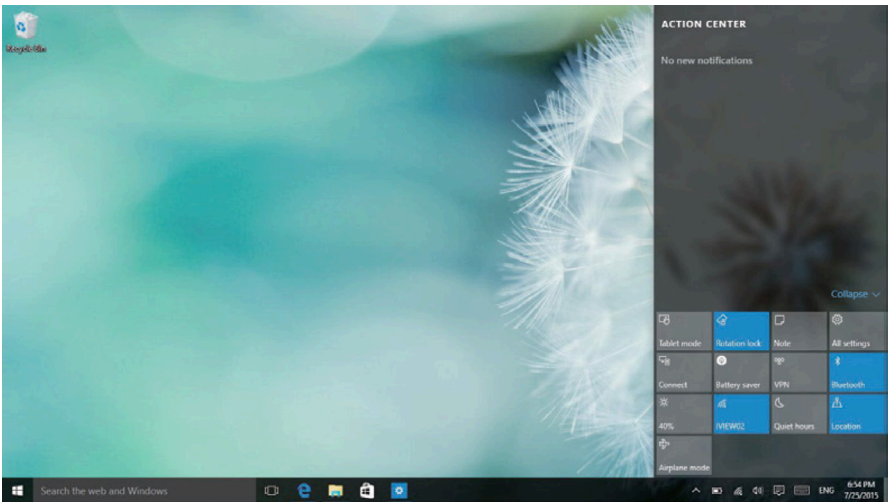


You can also unpin apps that you don't use, by right-clicking and selecting “Unpin”. If you're using the touch screen, tap and hold the pinned application for about one second, click  to unpin it from the Start Menu or Taskbar. You can also click  for additional options.



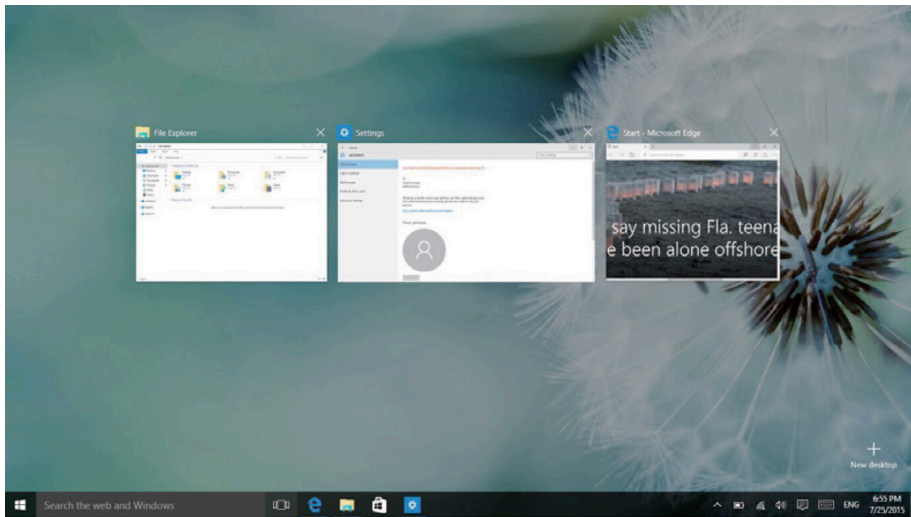
3.4 Action center

From the right side of the screen, place and slide your finger to the left to open the Action Center. Here, you are able to monitor your device's status, access settings, connect to a Bluetooth device, etc.



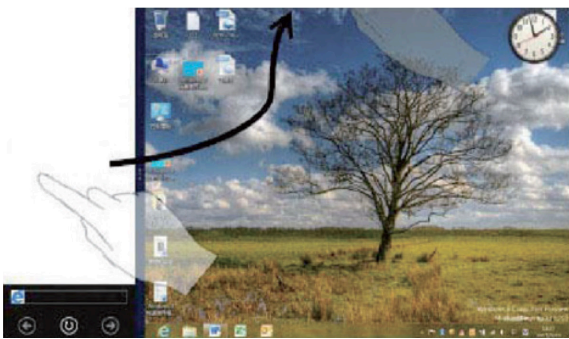
3.5 Task View

From the left side of the screen, place and slide your finger to the right to open Task View. This will display all applications currently running on your device. Click  on an application to close it.

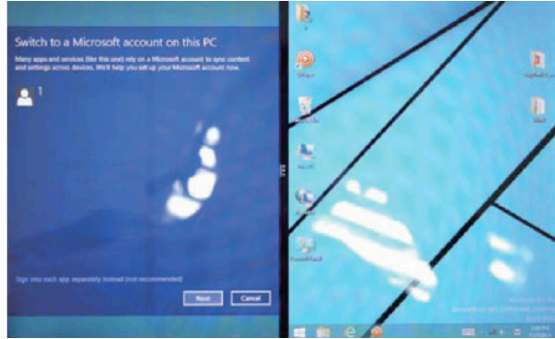


3.6 Split-Screen

If you want to split-screen two applications at the same time, open the two apps you want to use, making sure one of them is full screen. Tap and hold to drag an app to the left side of the screen (Figure 1) to dock it. Select the second app to open on the right side. In (Figure 2), you can press and slide the bar in the center to partition screen space between the two apps.



(Figure 1)

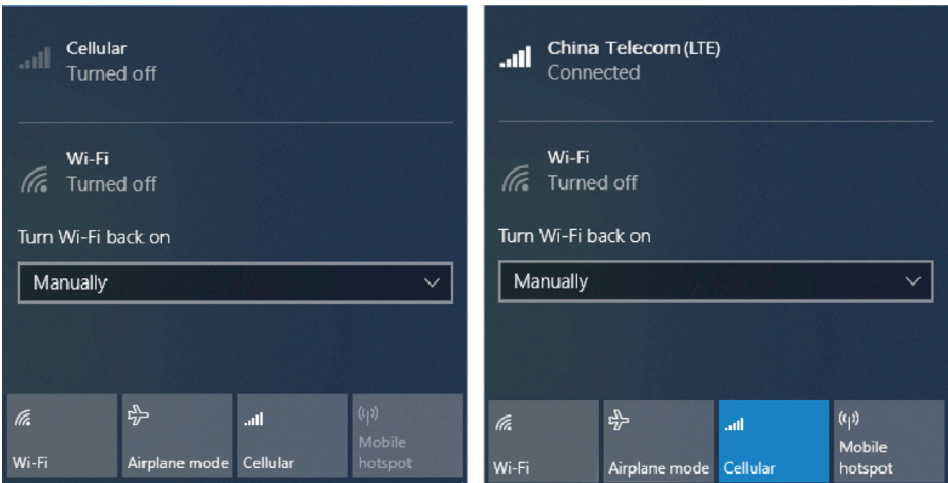


(Figure 2)

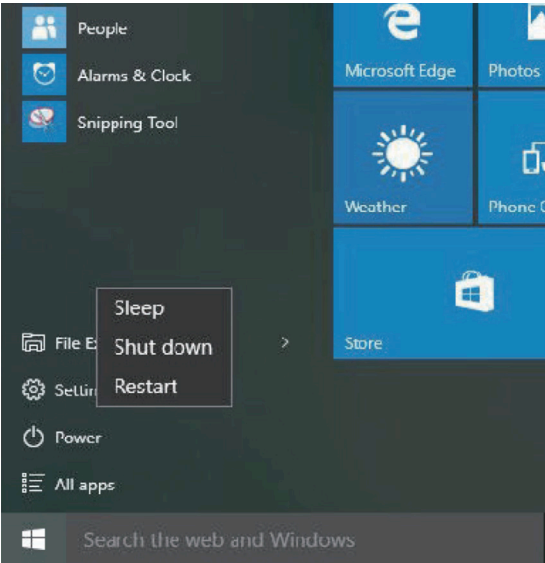
4. Additional Functions

4.1 4G Cellular

The device support 4G cellular function to connect to the Internet. Before inserting the micro SIM card, turn off the device. Then, turn on device, from the right side of the screen, place and slide your finger to the left to open the Action Center, click Cellular to active the 4G cellular function.



4.2 Sleep, restart and shut down



Forced Reset / Shutdown

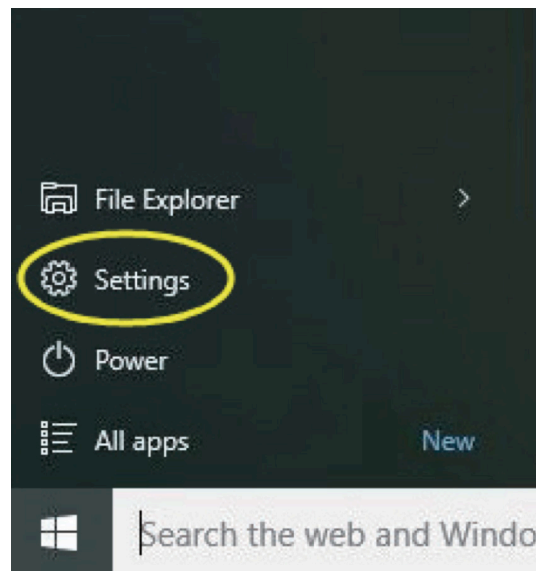
If the tablet freezes, you can press and hold the Power button for 8~12 seconds. The tablet will shutdown automatically.

4.3 Recovery

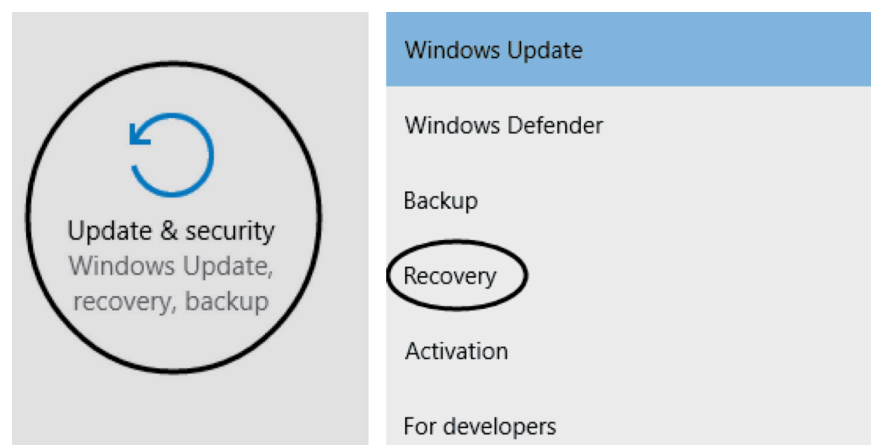
When your device is not performing well, you can perform a Windows Reset.

(NOTE: This WILL erase all your data and revert back to factory settings)

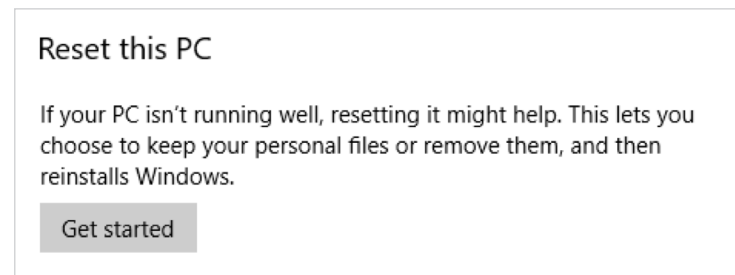
First, click on the start icon, or press the  key on your keyboard. This will bring up the start menu. Select SETTINGS.



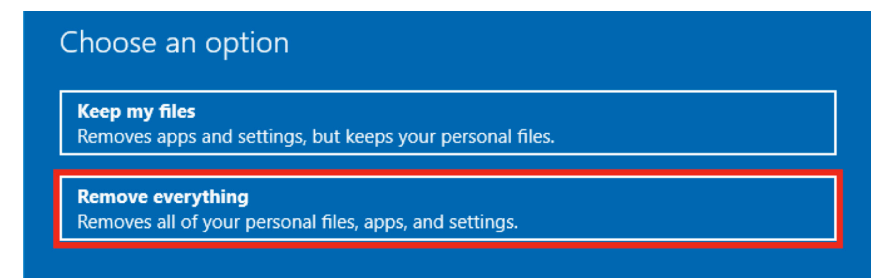
You'll then be brought to the SETTINGS Window. At the bottom, select UPDATE AND SECURITY, followed by RECOVERY.



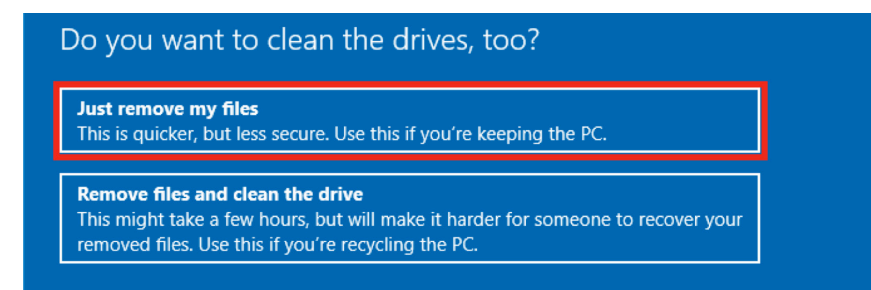
Select the Get Started Button underneath RESET THIS PC.



You will be prompted TWICE. First, select, REMOVE EVERYTHING.



When Prompted again, select JUST REMOVE MY FILES.

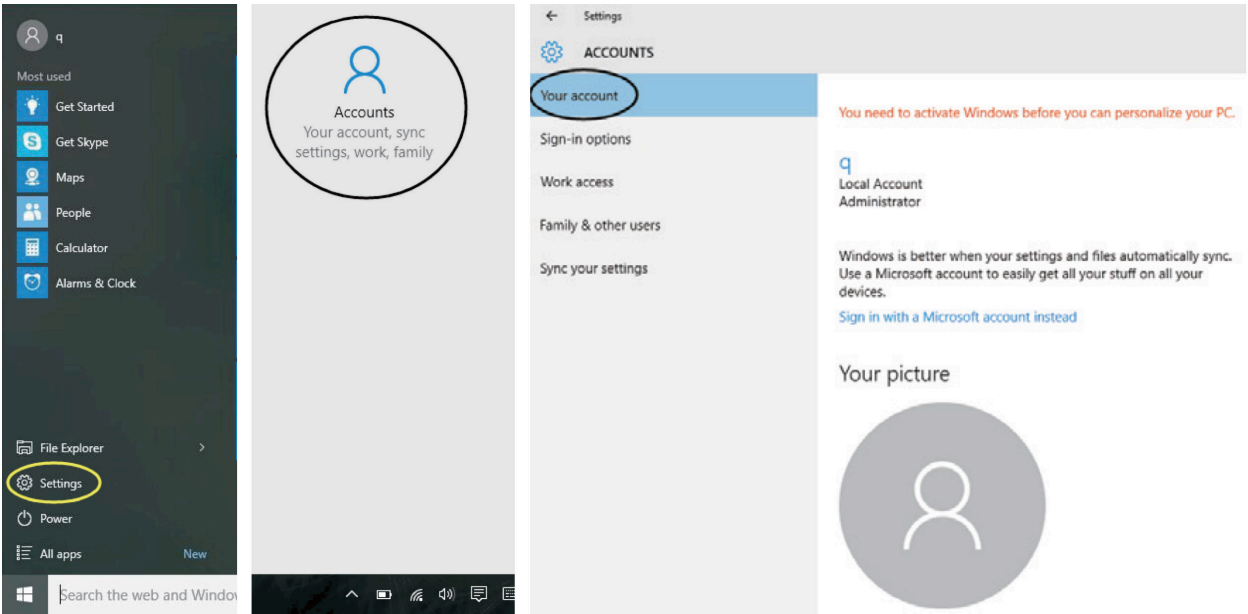


Make sure your device is plugged in, and select RESET. The reset process will take roughly an hour.

4.4 Bluetooth

- 1. Turn on Bluetooth by opening the action center and tapping on the Bluetooth Icon. To pair a device, tap and hold the Bluetooth icon until the option “Go to Settings” pops up. Select it. Your 1760A10 will automatically look for devices to pair.
- 2. Sending Files: To send files, click on the Bluetooth  icon on the lower right corner of the desktop. Click “Send a File” and follow the instructions provided by Windows.
- 3. Receiving Files: To receive files, click on the Bluetooth  icon on the lower right corner of the desktop. Click “Receive a File” and Windows will scan for Bluetooth connections.

4.5 Account management



Account Options:

Open the Start Menu by clicking on the Windows icon at the bottom-left corner of the screen. Select “Settings” followed by “Accounts.” On the right side of the window, you can create an offline account or set up a Microsoft Account for your device. Under “Sign-In Options”, you can change your password or add additional verification methods (PIN number, picture, etc.)

You can also select “Family & Other Users” to add additional users to your device.

5. Desktop Functions

The device comes with 64GB of internal storage. However, you can use the following method to further expand the storage of your device.

5.1 Micro SD card

You can expand your device’s storage space by inserting a Micro SD Card into the CARD slot of your device. Make sure to firmly push the SD Card into the slot until it clicks. The device supports Micro SD cards up to 128GB.

6. Product Features

- Screen: 10.1” CapacitiveTouch Screen, 800 x 1280 IPS High Resolution
- Processor: Intel® Atom™ Processor Z8350, Quad Core, 1.44GHz
- OS: Windows 10 Pro Education
- RAM: 4GB
- Storage: 64GB
- Wireless Connection: WIFI 802.11 b/g/n
- Built-in Bluetooth
- Support Dual Camera: Front 2.0MP, Rear 5.0MP
- Support Skype Video Call
- Support 1080P Full HD Video
- I/O Port : Micro USB
- Card Slot: Micro SD Card (Max: 128GB)
- Audio Output: Stereo Speaker (8Ω 1.0w) / 3.5MM Stereo Headphone Jack
- Windows Store, Internet Browser, Calendar, Calculator, E-mail
- Picture Viewing, Music / Video Playback, Games
- Supports Multi Languages
- Battery: Built in 6000 mAh / 3.7V Li-ion, Rechargeable
- Power Source: 5V 2A

7. Accessories

Below items are included in your package:

- Complete Device
- Power Adapter
- OTG Cable
- Earphone
- USB Mouse
- Sleeve Bag
- User Manual
- Detachable Dock Keyboard

Basic Warranty Statement

This product is warranted to the original purchaser ONLY, to be free from defects in materials and workmanship under normal use, for ninety (90) DAYS (parts and labor) and one (1) YEAR (parts only) from the date of original purchase. We agree under the warranty period to replace product if it is determined to be defective at 'No Charge' This limited warranty does not cover any loss or damages that occur as result of:

- Cosmetic damage.
- Shipping or improper installation or maintenance.
- Misuse.
- Neglect.
- Any cause other than ordinary commercial or industrial application.
- Adjustment by non-authorized source or any of the Product's firmware or hardware that you or any third party have modified or altered
- Improper environment
- Excessive or inadequate heating or air conditioning or electrical power failures, surges, connection to improper voltage supply or settings or other irregularities
- Accidents, or acts of God

In the United States and Canada contact Customer Service at iviewus.com.

Please note that in order to have your merchandise repaired and replaced by warranty, you must contact our customer service representatives by phone or email, and get RMA number.

To obtain factory service, the original purchaser MUST present the following:

1. A sales receipt/proof of purchase indicating date of purchase
2. Your name, place of purchase, address, unit model and description of problem.
3. Send the unit pre-paid to the address below in the original packaging or reasonable substitute to prevent damage.
No return will be shipped back to a PO BOX.
4. All of the accessories that came with the product package must be sent along with the main unit
5. Please include your check or money order in the amount of **\$25.00** to cover handling and return shipping charges we will not be responsible for delays or unprocessed claims resulting from purchaser's failure to provide any or all of the necessary information
6. There is Additional Shipping Charge for areas outside of United States. For shipping charge please consult with our customer service.

Get Help



Need Tech Support? Contact human-I-T!

Help is available 24/7 with responses within 1 business day.

human-I-T's goal is to provide the best customer service when offering tech support. Fast help is available through text messages. If you need to speak with a representative please fill out the form with the best time to contact you or send us a message through our text line listed below:



Text **"HELP4CF"** to **562-372-6925**

Or fill out our webform: **HELP4CF.org**

Support hours will be a minimum from 12:00 PM - 7:00 PM Monday- Friday
(Actual hours will be updated on the webform page).

If you run into trouble after hours, text messages and webform submissions are reviewed the following business day on a first come first serve basis.

Get Connected to Affordable Internet

In light of recent school closures, the Detroit Public Schools System is partnering with nonprofit organization human-I-T to provide the digital resources needed to support you in participating in distance learning.

Through human-I-T, families needing a home broadband connection are provided information about low-cost internet. After searching for availability in your area, human-I-T then assists in signing you up and is with you at every step to support and help troubleshoot any issues.

For further assistance or to learn more about available internet offers please contact human-I-T



Visit: human-i-t.org/internet4cf



Text: "INTERNET4CF" to 562-372-6925

Recommended Offer: Comcast Internet Essentials

Signing up is easy and fast. Visit apply.internetessentials.com or call **1-855-8-INTERNET (1-855-846-8376)** to submit your application today. Qualified households can receive reliable & affordable in-home internet service.

- **\$9.95/mo**
- **NO Credit Check**
- **NO Contract**
- **NO Installation Fee**
- **25 Mbps**
- **Fastest In-Home WiFi for the price**

*Due to the coronavirus (COVID-19) emergency, households with outstanding debt owed to Comcast may be eligible for Internet Essentials. We are waiving this qualification if you are approved by June 30, 2020. After June 30th, standard eligibility rules apply.

To Sign Up for Comcast Internet Essentials Follow these 4 Simple Steps:

Step
1

Qualify: You May Qualify for Internet Essentials if You Meet All The Qualifications Below

- Have a child who attends a Detroit Public Schools Community District school or are eligible for public assistance programs such as the National School Lunch Program, Housing Assistance, Medicaid, SNAP, SSI, and others.
 - Please make sure to select your child's school on the online application or let the representative know if you are applying over the phone.
- Live in an area where Comcast Internet service is available.
- Are not an existing Xfinity Internet customer and have not subscribed to Comcast Internet within the last 90 days.
- Have no outstanding debt to Comcast that is less than one year old. Families with outstanding debt that's more than one year old may still be eligible.*

Step
2

Submit Your Application Online or Call-In

- Signing up is easy and fast from your mobile device or your computer. Visit apply.internetessentials.com to submit your application today.
- If you want to apply for Internet Essentials over the phone please call **1-855-8-INTERNET (1-855-846-8376)**. Call Center hours of operation are from 8 AM to Midnight (EST), seven days a week

Step
3

Get Approved

- Comcast will review your completed application and let you know through text message, email or regular mail if you are approved. If documentation is needed, the fastest way to submit is to take a picture with your phone and upload it directly to the application.

Step
4

Get Online

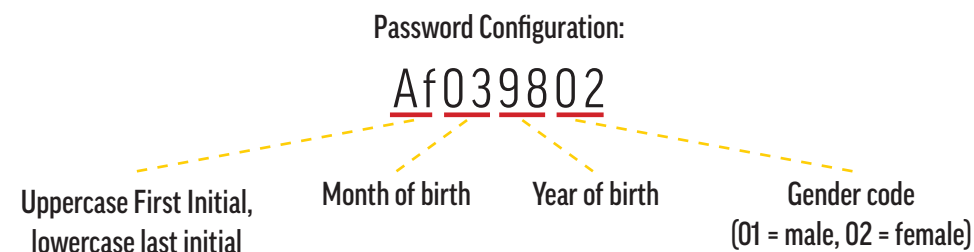
- If approved, you could have a home Internet connection in five to seven business days! Use the step-by-step guide included with your Internet equipment to set up your service.

Clever is an online platform that DPSCD students use to access various learning applications, including i-Ready, MyOn, Khan Academy, Edgenuity, and Microsoft Teams. This guide will show you how to access Clever from your computer. **Note:** i-Ready, an application within Clever, is not compatible with smartphones or tablets and requires a computer.

Your Child's Username and Password

All DPSCD students have a unique username and password to access Clever. The password consists of a combination of the student's name, birthday and gender.

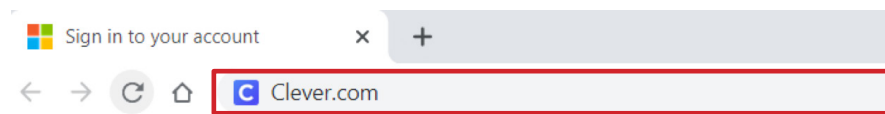
Example: If Aretha Franklin is a DPSCD student with a student ID of 018765 and her birthday is March 25, 1998, her username would be **018765@thedps.org** and her password would be **Af039802**.



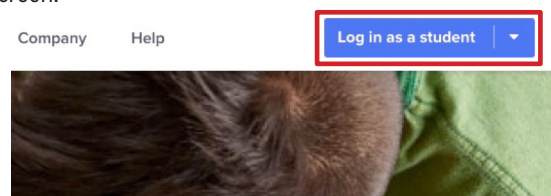
Accessing Clever on your Computer

1. On your computer's desktop, open up the Clever icon.

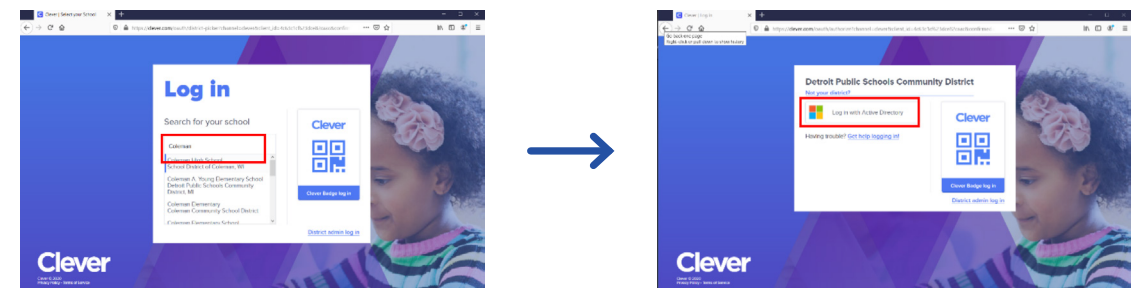
Note: You may also access Clever by using the Chrome Browser and typing **Clever.com** in the browser bar.



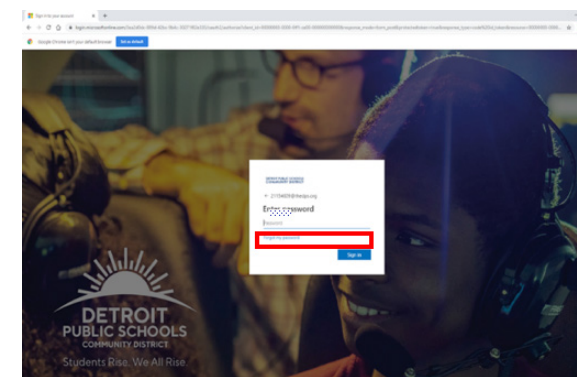
2. You will be directed to the Clever home page where you will select "Log in as student" on the upper right-hand corner of your computer screen.



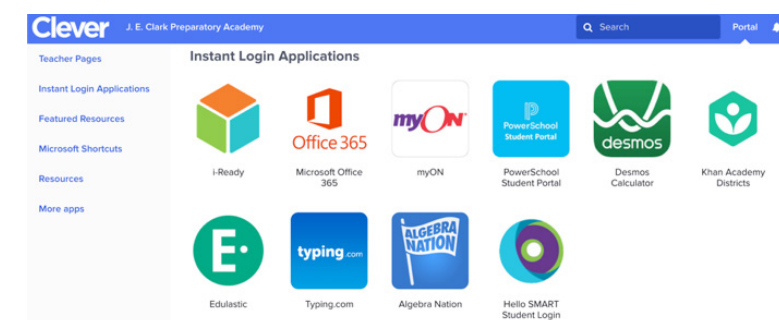
3. The Clever website will direct you to the student login page. In the login box, you will type in your student's school name, until the school's name shows up. Select it. Next, select "Log in with Active Directory."



4. On the sign in page, enter the student's email and click "Next". Enter your student's password and click "Sign In."



5. Your child's Clever portal should look something like this. The applications vary by grade level and may contain different applications.



We Are Here To Help!

If you need assistance, please email info.clever@detroitk12.org

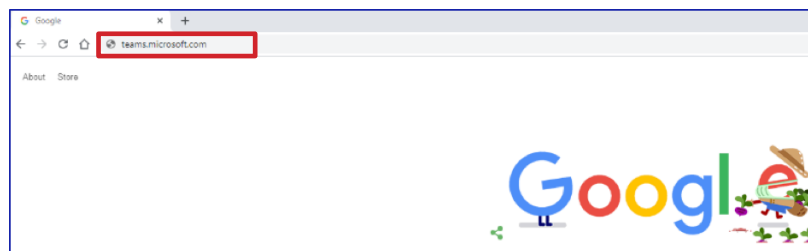
Teams for Education is the platform that DPSCD teachers use to stay connected with students while in and out of the classroom. District teachers have Teams automatically rostered for each of their courses, and students are automatically enrolled in Teams for each of their courses. Teachers can conduct check-ins (via chat and video) with students and families, provide one-on-one or small group assistance for those who need more support, conduct whole-class discussions or lessons, and assign and provide feedback on submitted assignments. If your child does not have access to a smartphone, tablet or computer, ask your child's teacher for the local 313 telephone number needed to join their regularly scheduled class support sessions.

Option
1

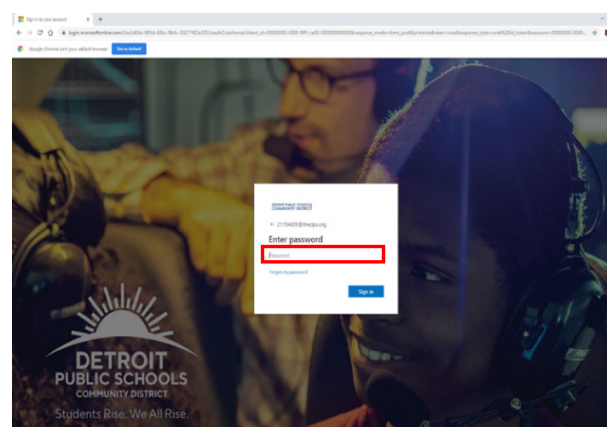
Accessing Microsoft Teams on your Laptop/Desktop

1. On your computer's desktop, open up the  Teams icon.

Note: You may also access Teams by using the Chrome Browser and typing teams.microsoft.com in the browser bar.

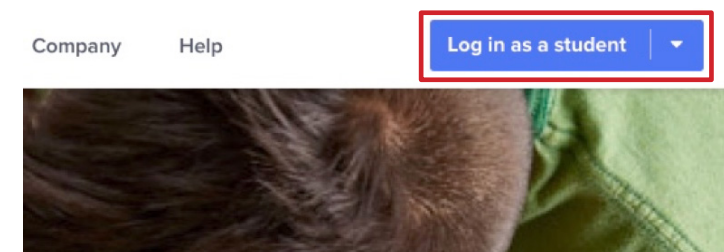


2. Once you have accessed the web app, you will need to sign in. Microsoft Teams will ask you to use your Microsoft Account to login. Your Student's DPSCD account is a Microsoft account. Please enter Student username (that you have written down above) on this page where it says "Email" and click "NEXT".
3. The next step is to enter in your Student's password (that you have written down above) in the "password" field and then click "SIGN IN".

Option
2

Accessing Microsoft Teams through Clever.com on your Laptop/Desktop

1. On your computer's desktop, open up the  Clever icon.
2. You will be directed to the Clever home page where you will select "Log in as student" in the upper right-hand corner of your computer screen. You can find login information for Clever in the Clever At Home section above.



3. Once you have logged into Clever, locate the Microsoft Teams tile. Click on the tile to open Microsoft Teams. The first time that you access Microsoft Teams, the application will ask you to log in one more time. Depending on your device's settings, it will remember your Student's username and password and you should not have to login again.



Option 3

Access Microsoft Teams on your Mobile Device

1. For all mobile devices, you will need to visit your app store to download Microsoft Teams.

- Android Phones: Go to **Google Play**
- iPhone: Go to **App Store**



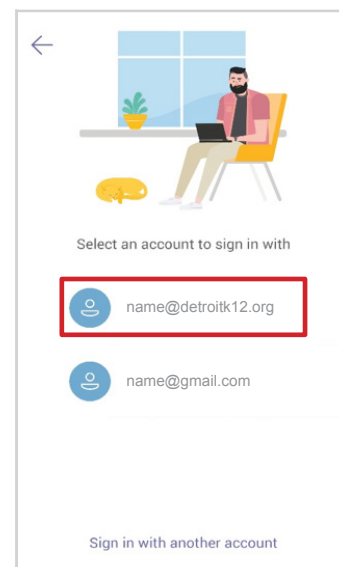
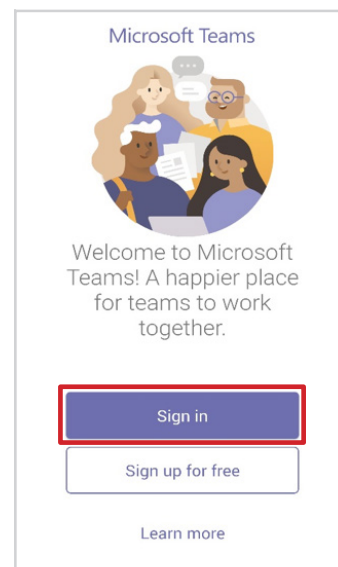
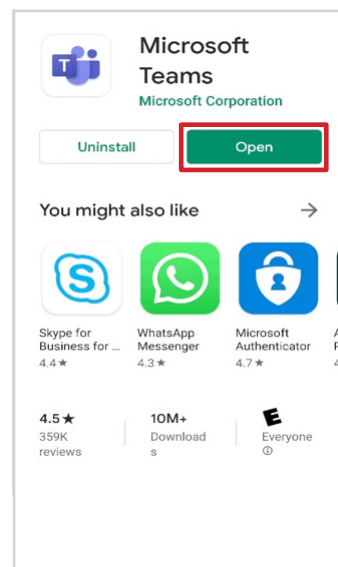
2. Select the app to click **Install** for your device.

3. Wait for app to download.

4. Click **Open**.

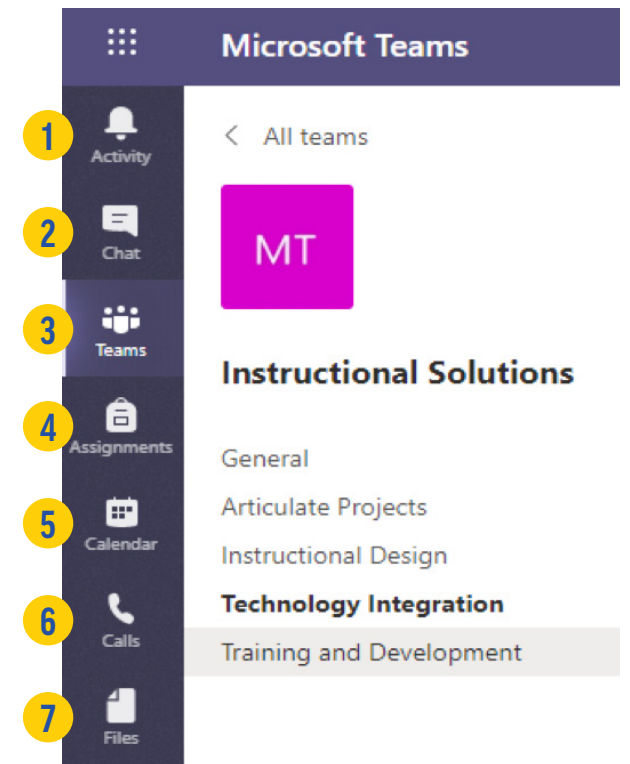
5. Click **Sign in**.

6. Enter your student email address.



Navigate in Microsoft Teams App Bar

1. **Activity** – where you'll find at mentions, replies and other notifications.
2. **Chat** – where you'll view your recent one on one or group chats and your contacts list.
3. **Teams** – displays all the Teams where you have been given assigned to by your teacher.
4. **Assignments** – where you can access old and new assignments given to you by your teacher in Teams.
5. **Calendar** – you can use your calendar to track due dates for your assignments and check-ins with your teacher.
6. **Calls** – display a list of calls that you have had with your teacher and your classmates.
7. **Files** – any documents or files that you create using Teams are automatically saved by Teams.

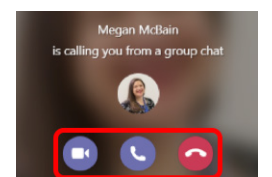


Join a Teams Meeting

In a Teams meeting invite, you have two choices:

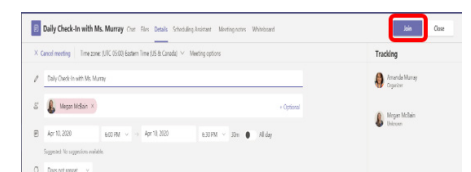
1. **Join Microsoft Teams Meeting From a Direct Meeting Request:** When your teacher calls you, you will hear the teams call notification ringer and see a window with their name. The 3 options for call are:

- The video camera button enters the meeting with your camera on.
- The phone button connects you to the meeting using your voice only.
- The Red hang up button ignores the chat request from the teacher.



2. **Join a Microsoft Teams Meeting Directly from your Teams Calendar.**

- Click on the calendar button found along the left app bar (#5 above)
- Click for the meeting that is scheduled for today and then click the join button at the top right of the invitation.



Visit detroitk12.org/teams for videos and resources

